



MINUTES

April 11, 2016

The Advisory Fire Commission met at a regular meeting on Monday, April 11, 2016 at 7:00 p.m. Chairman Tom Chapman called the meeting to order and led the salute to the flag.

ROLL CALL

Present: Commissioners: Richard "Tom" Chapman – At Large #2
Mike Egan – At Large #1
Debra Galey – District IV
Bill Granados – District II
Nat Rojanasathira – District V
Erling Horn (Alternate – District II)

Absent: Ed Haynes – District III

Fire Chief: Jeff Carman

SERVICE AWARDS

Chief Carman presented Fire Engineer Michael Schmidt with a 15-year service award pin.

PUBLIC HEARINGS

- A. Chairman Chapman opened the public hearing on the April 11, 2016 Report on the Cost of Abatement. Hearing no objections or protests to the April 11, 2016 Abatement Report, the hearing was closed. He then asked for a motion to adopt the "Resolution of Confirmation" confirming the April 11, 2016 Abatement Report in the amount of \$5,746.33. Commissioner Rojanasathira moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Granados. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Granados, Rojanasathira).

Commissioner Granados made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or

d) illegally

Motion seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Granados, Rojasasathira).

PUBLIC COMMENTS – None

CONSENT ITEMS

A. February 22, 2016 Meeting Minutes:

Commissioner Granados made a motion to approve the February 22, 2016 meeting minutes. Motion was seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Granados, Rojasasathira).

B. Accept and File Reports:

1. Personnel Report – Reviewed/discussed report of April 11, 2016.
2. Operating Budget – Reviewed/discussed report of April 11, 2016.
3. Fire Prevention Report – Reviewed/discussed April 11, 2016 report.
4. Monthly Activity Reports – Reviewed/discussed February 2016 and March 2016 reports.
5. Suppression Leave Summary – Reviewed/discussed February 2016 and March 2016 reports.
6. Correspondence – Reviewed

Commissioner Rojasasathira made a motion to accept and file reports as written, seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Granados, Rojasasathira).

FIRE CHIEF'S REPORT – Reviewed/discussed reports of March 8 and April 11, 2016.

UNFINISHED BUSINESS

- A. At the December 14, 2015 meeting, Commissioner Egan asked about information on Pulse Point which shows the Fire District responding on highways and freeways with a Task Force or Strike Team; is the District responding to auto accidents or is there another explanation? In response, Chief Carman reported that the District is, in fact, responding to auto accidents but not with a Task Force or Strike Team. Due

to an anomaly in the system, Pulse Point is interpreting the CAD coding incorrectly. To date, the coding issue is unresolved.

NEW BUSINESS

A. Declaration of Surplus Equipment – Report of March 31, 2016

Commissioner Granados made a motion to approve the surplus of equipment listed on the declaration report of March 31, 2016. Motion was seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Granados, Rojanasathira).

COMMISSIONERS' COMMENTS

- Commissioner Rojanasathira expressed appreciation for the thoroughness of the Fire Chief's report. Going forward, he would like to hear more about the District's discussions with the Hazardous Materials Division.
- Commissioner Horn questioned whether or not he can share District information with his colleagues when the email includes a confidentiality notice. Chief Carman will follow up with County Counsel for an interpretation of this warning and report back at the next meeting.

Commissioner Granados made a motion to adjourn the meeting; seconded by Commissioner Egan. Said motion carried by a unanimous vote (AYES: Chapman, Egan, Galey, Granados, Rojanasathira).

Meeting adjourned at 8:02 p.m.

NEXT MEETING DATE AND TIME

June 13, 2016, 7:00 p.m.



Latonia Ellingberg, Recording Secretary